



# QLife Board Meeting - November Minutes

Wasco County

11/7/2024 12:00 PMPST

@ 401 E 3rd St., The Dalles, OR 97058

## **Attendance**

### **Present:**

Members: John Amery, Matthew Klebes, Stephanie Krell, Liz Lance, Mike Middleton, Scott Randall, Lee Weinstein

Guests: Andrew Danies, Joshua Pool (remote), Irene Scruggs (remote), Nancy Werner (remote)

### **Absent:**

Members: Kristen Campbell, Scott Hege, Roger Kline, Shayla Maki, Rod Runyon, Tyler Stone

#### I. Call to Order

The meeting was called to order at 12:06 pm.

 [Agenda.pdf](#)

#### II. Approval of Agenda

##### **Motion:**

Motion moved by Scott Randall and motion seconded by Scott Hege. The motion passed unanimously.

#### III. Consent Agenda

##### A. September 26, 2024 Minutes

 [QLife Board Meeting - September 26, 2024 Minutes.pdf](#)

##### **Motion:**

Motion moved by Scott Hege and motion seconded by Rod Runyon. The motion passed unanimously.

#### IV. Discussion Items

##### A. Administration & Project Updates (Presenters: Matthew Klebes, John Amery, Liz Lance, Lee Weinstein, Scott Hege)

- IGA Update  
Mr. Klebes informs the Board that he has been finalizing and seeking all the approvals needed to restructure the QLife IGA. It has been presented to the Board of County Commissioners and will be presented to the City of The Dalles Council on November 25. Ms. Scruggs remarks that the Northern Wasco PUD voted in favor of the Services IGA included in the packet.
- BEAD Funding Update

Dr. Lance informs the Board that she is researching BEAD funding and is in the first stage of the prequalification application, which would determine if we are qualified to apply for funding of a specific build plan.

- Oregon Telecommunications Conference Debrief  
President Weinstein provided an overview and some key takeaways from the Oregon Telecommunications Conference including the adoption of AI and the importance of broadband in enabling AI capabilities. Parties presents discussed.
- BAT Update  
Mr. Daines has been consulting with other BATs around the state, plans to recruit members and reactivate our regional BAT.

B. Aristo Technical Management Report (Presenters: John Amery)

Mr. Amery presented his technical management report included in the packet. Mr. Hege wonders if we have any new customers now that the Klindt Drive Project is complete, and Mr. Amery confirms that we do.

 [20241105 Aristo Technical Management Report.pdf](#)

V. Action Items

A. Order #24-006 & Administrative Services IGA between QLife & Northern Wasco PUD (Presenters: Liz Lance, Matthew Klebes, Nancy Werner)

Ms. Werner refers to the Services IGA included in the packet, which details the type of administrative services the PUD may provide up to \$3.5M. A quarterly report will be provided to the QLife Board going forward.

Mr. Runyon wonders if there is an expiration date for the Services IGA and Mr. Klebes notes that the Services IGA does not have a specific timeline or expiration date as the goal is to support QLife in its initial growth stage and transition to independent operations. Dr. Lance acknowledges that the IGA does not restrict QLife to exclusively leveraging the PUD for services.

 [Order #24-006 Resolution for Admin Services.pdf](#)

 [Services IGA QLife and PUD.pdf](#)

**Motion:**

Motion moved by Rod Runyon and motion seconded by Scott Randall. The motion passes unanimously.

VI. Finance (Presenters: Shayla Maki)

Mr. Middleton presents the finance report included in the packet. Charges for services are in line with expectations, however there is a decrease in charges for services from last year due to a one time charge to catch up a delinquent customer.

Overall, all funds are in a strong position.

A. September Financial Analysis

 [FY25 2024-09 September Financial Notes.docx](#)

 [FY25 2024-09 September Financial Statement.pdf](#)

VII. Executive Session (Presenters: Matthew Klebes, Nancy Werner)

 [Executive Session Script.pdf](#)

A. Outage Report (Presenters: John Amery)

 [2024-10 Qlife Customer Outage Report.pdf](#)